

**METRO-WEST CHAPTER MICHIGAN STEELHEAD AND SALMON FISHERMANS
ASSOCIATIONBYLAWS**

ARTICLE I NAME

The name of this organization shall be the Metro-West Chapter of the Michigan Steelhead and Salmon Fishermen’s Association, doing business as Metro-West Steelheaders (MWS)

ARTICLE II PURPOSE

The purpose of the Metro-West Steelheaders shall be the protection, promotion and enhancement of, sportfishing, and particularly salmonid sportfishing, in Lakes Michigan, Huron, Superior, Erie and connecting Michigan waterways.

Section 1. The Metro-West Steelheaders shall pursue the preservation and improvement of the Great Lakes ecosystem.

Section 2. The Metro-West Steelheaders shall participate in the promulgation and enforcement of conservation and enforcement of conservation and safety laws relating to sportfishing.

Section 3. The Metro-West Steelheaders shall promote and assist in public education relating to sportfishing and environmental conservation.

Section 4. The Metro-West Steelheaders shall promote and assist in research of the natural and human factors affecting sportfishing.

Section 5. The Metro-West Steelheaders shall interact with public and private entities in Michigan and those states and provinces bordering the waters in its venue, for the exchange of information relating to sportfishing.

Section 6. The Metro-West Steelheaders shall assess, raise and disburse funds to achieve its objectives.

Section 7. This Association is a non-profit, non-political, non-sectarian, fraternal, and educational organization affiliated with the Michigan Steelhead and Salmon Fishermen’s Association.

ARTICLE III MEMBERSHIP

Membership shall be contingent upon agreement with the purpose and objectives of the Metro-West Steelheaders and upon receipt of prescribed dues annually determined by the MWS Board of Directors. Membership in Metro-West Steelheaders is automatically open to any member of the Michigan Steelhead and Salmon Fisherman’s Association (MSSFA) organization who pays the dues set forth in the bylaws. Any paid member in good standing shall have the privilege of voting. Voting membership shall be extended to the spouse. Non-voting membership shall be granted to all dependents under the age of 18 years old. Metro-West Steelheaders may not extend any membership privileges to any person who is not a member of the MSSFA organization. Associate members shall not hold a position on the MWS Board of Directors.

ARTICLE IV OFFICERS

Section 1. Only the paid-up members who have reached the age of 18 shall have the privilege of holding an office or directorship. The Officers of the Metro-West Steelheaders shall be the President, Vice President, Secretary, and Treasurer.

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Section 2. The government of Metro-West Steelheaders shall be vested in a MWS Board of Directors consisting of four (4) officers, six (6) directors, one (1) membership chairperson, and one (1) state representative, elected by the Metro-West Steelheaders membership as a whole. The officers will be elected for a one (1) year term. The six (6) directors will be elected for staggered three (3) year terms with two (2) directors being elected each year at an annual meeting.

The Membership chairperson will be elected for a three (3) year term and be a voting member of the MWS Board of Directors.

The State Representative will be elected for a three (3) year term, and also be a member of the MSSFA Board of Directors. The Metro-West representative to Michigan United Conservation Clubs (MUCC), will be elected for a three (3) year term and shall be a voting member of the MWS Board of Directors.

A member shall not hold more than one seat on the MWS Board of Directors. In case of the resignation of an officer, the vacancy will be filled from the MWS Board of Directors. In case of a vacancy or resignation of a director, the President will appoint a member to fill the unexpired term from the list of candidates for directors in the order of finish from the last election. If the list of candidates of directors has been exhausted, the President will appoint a director from the membership with MWS Board of Directors approval.

ARTICLE V OFFICERS DUTIES

Section 1. President: The President shall be the Chief Officer of the Metro-West Steelheaders and shall preside at all meetings of the membership. He shall appoint all working committees and be an ex-officio member thereof He shall have the general powers and duties of supervision and management usually vested in the office of a President of an organization. The President shall not vote except in case of a tie vote, at which time the President must cast the deciding vote.

Section 2. Vice-President: The Vice President shall perform the duties and exercise the powers of the President, during the absence, disability, and resignation, of the President, and shall perform such other duties as may be delegated to him by the President or MWS Board of Directors. In addition he shall be in charge of membership education.

Section 3. Secretary: The Secretary shall attend all general membership meetings and MWS Board of Directors meetings and shall record and preserve a copy of the minutes of all proceedings. He shall perform other such duties as may be delegated to him by the President or MWS Board of Directors. The Secretary shall read or publish the minutes of each meeting.

Section 4. Treasurer: The Treasurer shall have custody of all corporate funds and shall keep books reflecting a full and accurate accounting of all receipts and disbursements made by the Metro-West Steelheaders. He shall disperse the funds of the Metro-West Steelheaders and shall publish an Annual Report in the March newsletter each year. He shall be bonded in an amount satisfactory to the MWS Board of Directors upon his election. A monthly financial report will be given at the MWS Board of Directors meeting.

Section 5. Absenteeism: Any member of the MWS Board of Directors who shall absent himself from four (4) meetings of the MWS Board of Directors in a one (1) year period, shall be deemed to have resigned as a member of said MWS Board of Directors, and cease to be a member thereof. Any absence due to extenuating circumstances may be excused by majority vote of the MWS Board of Directors.

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Section 6. New officers and directors shall begin their term on January 1st following the November elections.

ARTICLE VI MEETINGS

Section 1. The annual meeting shall be held on the first Tuesday of November each year

Section 2. At least fifteen (15) days prior to the date of the annual meeting, all members of the Metro-West Steelheaders shall receive a notice of the time and place of the annual meeting. The MSSFA Organization shall also receive notice fifteen (15) days prior.

Section 3. Special meetings of the MWS Board of Directors may be called by the President, or the majority of the MWS Board of Directors at any time. MWS Board of Directors members shall receive notification of the time and place of any special meetings.

Section 4. Twenty-five percent (25%) of the members of the Metro-West Steelheaders shall constitute a quorum at an annual/monthly meeting.

Section 5. MWS Board of Directors of Directors meetings shall be called on a regular basis by the President of the Metro-West Steelheaders. Seven (7) MWS Board members constitute a quorum at a MWS Board of Directors meeting.

ARTICLE VII DISSOLUTION

Upon dissolution of the Metro-West Steelheaders, any assets of the Metro-West Steelheaders shall be assigned, after the payment of debts, to the Michigan Steelhead and Salmon Fisherman's Association and/or another non-profit organization determined by a vote of the majority of the MWS Board of Directors.

ARTICLE VIII USE OF REVENUE

All funds and assets of the club shall be used only for purposes that are consistent with the purposes of the club and for actual administrative MWS Board of Directors. The MWS Board of Directors may purchase equipment and operate and maintain the same as required to further the purpose of the club."

ARTICLE XI USE OF REVENUE FOR LAWFULL PURPOSE

Revenues of the club shall not be used for the benefit of any individual, member or shareholder of the qualified organization except to further the lawful purposes of the club

ARTICLE X AMENDMENTS

These Bylaws may be amended by a two-thirds (2/3) vote of the members present at any annual meeting or membership meeting. All Bylaw changes must have three (3) notifications prior to any vote being taken. At least one notification must be in writing and at least thirty (30) days given between the first and last notification.

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ARTICLE XI ASSESSMENT

The Metro-West Steelheaders shall have the power to assess and collect dues as determined by the MWS Board of Directors with the knowledge of the general membership.

ARTICLE XII PUBLICITY

Section 1. News releases or any other public statements by the Metro-West Steelheaders on any subject other than local issues, may not be published without the written consent of the Metro-West Steelheaders Officers or preferably the MWS Board of Directors.

Section 2. News releases or other public statements regarding the local Metro-West Steelheaders must be first approved by the President or preferably the MWS Board of Directors.

ARTICLE XIII CORRESPONDENCE

Section 1. Any communication for the purpose of solicitation, with reference to the Association name, in any way, may not be published without the written consent of the Executive Committee of the Michigan Steelhead and Salmon Fisherman’s Association.

Section 2. Any written correspondence of a special nature regarding local matters must first be approved by the President or preferably the MWS Board of Directors.

ARTICLE XIV MEMBER MISCONDUCT

Any member charged with conduct harmful or prejudicial to the purpose or interest of the Metro-West Steelheaders or its members, or that causes or may tend to cause injury or embarrassment to the Metro-West Steelheaders, or is in violation of its Bylaws and rules, shall be subject to citation to appear before the MWS Board of Directors. Upon the matter being referred to the MWS Board of Directors, it shall inform such member, in writing, of the nature of the complaint against him, giving him not less than fifteen (15) days notice to appear before the MWS Board of directors to answer thereto. The MWS Board of Directors may censure or suspend such member upon hearing the complaint if, in its judgment, the interests of the Metro-West Steelheaders demand such action. The MWS Board of Directors may ask such member to resign or the MWS Board of Directors may expel him as a member of the Metro-West Steelheaders. The action of the MWS Board of Directors shall be final and conclusive. Said individual shall have the right to seek reinstatement by the majority vote of the members present as a membership meeting.

ARTICLE XV AUDIT & BUDGET COMMITTEE

A committee at large consisting of a minimum of four (4) members including the Treasurer will be appointed each year to audit the books of the corporation. The chairperson will be appointed by the President, who may not be the Treasurer, who will certify the Annual Treasurers Report.

ARTICLE XVI ADOPTED MWS BOARD POLICIES

Any MWS Board of Directors policies adopted by the MWS Board of Directors will become an attachment to these bylaws and enforced by the MWS Board of Directors. These policies may be amended, added, or deleted by the MWS Board of Directors by a, majority vote of the MWS Board of Directors and must not be in conflict with these Bylaws.

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ARTICLE XVII BYLAWS COMMITTEE

This committee shall meet every three (3) years to review and make recommendations to the MWS Board of Directors in order to facilitate as functional Bylaws as possible. This committee will be appointed by the President and shall consist of five (5) members at large. They may or may not be Officers of the Metro-West Steelheaders.

ARTICLE XVIII CONTINGENCY RULES

Any item not covered by these Bylaws will revert to Roberts Rules of Order for resolution.

Revised:	September, 1989
2 nd Revision:	October, 1990
3 rd Revision:	May, 1993
4 th Revision:	June 2, 1998
5 th Revision:	March 9, 2010
6 th Revision	April 12, 2011
7 th Revision	May 1, 2015 (Board Policy Revision)
8 th Revision	June 22, 2016
9 th Revision	January 3, 2017

File: MWC MSSFA Bylaws (01/03/2017)

**METRO-WEST CHAPTER MICHIGAN STEELHEAD AND SALMON FISHERMANS
ASSOCIATION, STATED MWS BOARD POLICIES**

Mileage: **Adopted 6/88, Amended 10/98, Amended 01/2010**

To be reimbursed for one vehicle only at 65% of the IRS Standard Business Mileage Rate per mile based on map mileage from residence in Detroit metro area to the nearest major city or destination and return for club business to state MSSFA Board of Directors meetings, stream advisory meetings, Lake Huron advisory committee meetings and/or other recognized state office sanctioned meetings. The MWS Board of Directors shall review and amend the rate for the next year in the January meeting (2010 Metro-West Steelheaders rate: $\$0.55 \times 65\% = 0.3575$, rounded to 0.36).

Expenditures: **Adopted 10/87 Amended 03/2010**

1. A preliminary budget must be presented by the project chairman to the MWS Board of Directors for approval prior to disbursement of any funds.
 - 1a. After approval by the MWS Board of Directors and prior to disbursing any funds, a request must be approved by the project chairman and forwarded to the treasurer or president.
 - 1b. The treasurer shall disburse event funds only to the project chairman.
2. All project income and/or expenses must be documented with receipts and submitted to the treasurer within 30 days of the conclusion of the event or project. (May be extended with MWS Board of Directors approval.)
3. The project chairman may request of the MWS Board of Directors a maximum of \$100 petty cash for incidentals to start an event or project.
4. The MWS Board of Directors shall seek direction from the general membership regarding any extraordinary functions and/or expenditures.

Merchandise Pricing: **Adopted 10/86, Amended 12/88**

Merchandise sold by the Metro-West Steelheaders will be priced by the following method: At the discretion of the project chairman with approval of the MWS Board of Directors.

Fish Cleaning Stations: **Adopted 1/98**

Metro-West only supports individual contributions towards fish cleaning stations.

Guest Speakers: **Adopted 1/98, Amended 01/2010**

Metro West will provide dinner for the guest and host and 65% of the IRS Standard Business Mileage Rate per mile if outside the greater Detroit areas, and will also pay any additional fee if previously approved.

Table Fees for Selling Items at Club Meetings: **Adopted 2/88**

Anyone who wants to sell goods at club meetings must get prior approval from the president and pay a \$10 fee or donate \$20 worth of merchandise to the raffle table.

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August Meeting: Adopted 3/88

Metro West will not have July or August MWS Board of Directors Meetings.

Club Representation: Adopted 6/88

Prior approval from the President must be obtained before a member can speak on behalf of the Metro-West Steelheaders.

Vote Totals at Annual Election: Adopted 10/89

Order of finish will be published in the January newsletter following the November annual election. Vote totals will not be published.

**Alcoholic Beverages at Metro-West Steelheaders Functions: Adopted 11/88, Amended
01/2010**

The club does not supply alcoholic beverages at Metro-West Steelheaders functions.

Charitable Contributions: Adopted 10/89

A policy report for fisheries management and research donations clarifies potential recipients, method of selection, frequency and amount of donations is on file with the club secretary and other MWS Board of Directors members.

Mileage of State Officer: Adopted 9/98

Metro-West Steelheaders will pay reasonable travel expenses of any state officer who is a primary member of Metro West. And where possible, these state officers will share rides with the Metro-West Steelheaders state representative to MSSFA Board of Directors.

Membership Expirations: Adopted 6/91

Metro-West Steelheaders membership is due in the month indicated and there will be no extension of membership privilege beyond the due date.

**METRO-WEST CHAPTER MICHIGAN STEELHEAD AND SALMON FISHERMANS
ASSOCIATION, FISHERIES MANAGEMENT AND RESEARCH DONATIONS**

Where as: The Metro-West Steelheaders is dedicated to protecting and promoting the sports fishery

Where as: The organization is interested in educating its members and the general public regarding the fishery

Where as: The organization is interested in seeking quality selective breeding and stocking for the fishery

Where as: The organization is interested in maintaining a forage base and ecologically sound environment for the propagation of the fishery

Where as: The organization is interested in control of deleterious predators, pollutants and other human factors for management, enforcement and research

Be it resolved: The Metro-West Steelheaders be committed to donate on a regular basis financial support to those organizations that will further the needs and meet the general interests of this organization and the fishery it supports.

Potential Recipients of Financial Support

1. Michigan Department of Natural Resources Fisheries.
2. Any State of Michigan College or University conducting research in fisheries.
3. United States Fish and Wildlife Services-dealing with the Great Lakes and its fisheries.
4. Any Michigan based institution that is carrying on research or management relating to the fishery.

Method of Selection

1. Formation of an annual standing committee to select possible recipients.
2. Criteria for selection to be established and standardized by the charter committee.
3. Recommendations to be presented to the representative for final approval of recipients and amount of monetary award.

Frequency and amount of donation:

1. To be done on an annual and timely basis as agreed upon by the MWS Board of Directors of directors.
2. To be in amounts of no less than \$250 per recipient with total amount of award and number of recipients based upon financial liquidity of the Metro-West Steelheaders treasury.